# ELECTRICAL ITEMS ORDER FORM

**OH2019**
The Hilton Brighton Metropole Hotel
1st – 4th April 2019

| STAND NUMBER | |
|---|---|

| | |
|---|---|
| Company Name | |
| Contact | |
| Telephone | |
| Email | |
| Address | |
| Postcode | |

**Please return this form to:**

**Xhibit Solutions Ltd**
**Unit 10 Hall Court Farm**
**Ripe**
**Lewes**
**BN8 6AY**

**T. +44 (0) 1323 811406**
**F. +44 (0) 1323 811416**
**E. info@x-hibit.com**

## DEADLINE FOR RETURN: Friday 15th March 2019

| Description | Qty | Unit Price | Total |
|---|---|---|---|
| 5ft Fluorescent Tube | | £55.00 | |
| 120w General Purpose Spotlight | | £45.00 | |
| Track with 3x 120w Spotlights | | £155.00 | |
| 500w Socket Outlet | | £98.00 | |
| 500w Twin Socket Outlet | | £120.00 | |
| 1000w Socket Outlet | | £155.00 | |
| | | **Sub Total** | |
| | | **VAT** | |
| | | **Total** | |

**ORDERS RECEIVED AFTER THE DEADLINE MAY BE SUBJECT TO A 20% SURCHARGE**

**FULL PAYMENT MUST ACCOMPANY THIS FORM EITHER BY CHEQUE MADE OUT TO XHIBIT SOLUTIONS LTD OR CREDIT CARD**

☐ I would like to pay by cheque and have written the exhibition, stand no. & company name on the back

☐ I would like to pay by Credit Card, as follows

☐ VISA / MASTERCARD ☐ SWITCH / DELTA

**Card Number** **Expiry Date** **Security Number**

**Name of Cardholder** .....

***Xhibit Solutions Ltd reserve the right to delay installation of any order for which payment is outstanding, until full payment is received***
***By completing this order form you are agreeing to our Terms & Conditions. For a copy please contact our office.***

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**Instructions**

1. Each square on the grid can denote 1sq.m for example
2. Draw the plan outline of your stand showing the back and/or side walls
3. Always indicate the positioning of built in items such as storage areas and partition walling
4. Indicate the height of sockets if not required at floor level in the box below
5. Complete all details on this form and return with your Electrical Items Order Form
6. This diagram will be used as our onsite reference, if any parts of this form are unclear or not filled in the electrician will take this own initiative to carry out the order


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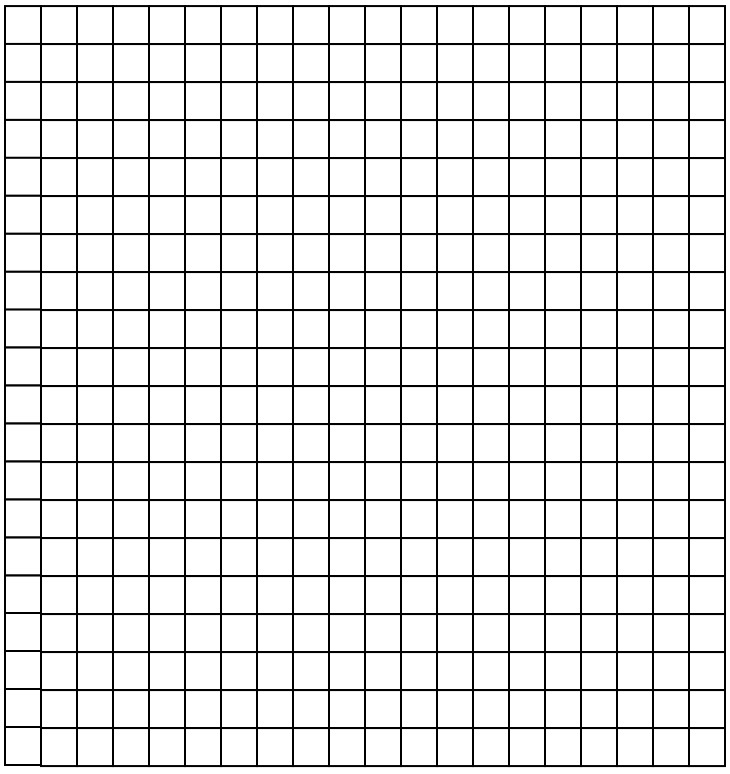

**Item Details**

If socket is not to be positioned at floor level please indicate heights below.

| Item | Height |
|---|---|
| ..... | ..... mm |
| ..... | ..... mm |
| ..... | ..... mm |
| ..... | ..... mm |