

# NAME BOARD ORDER FORM

**OH2019**

The Hilton Brighton Metropole Hotel  
1<sup>st</sup> – 4<sup>th</sup> April 2019

STAND NUMBER

Company Name

Contact

Telephone

Email

Address

Postcode



Please return this form to:

Xhibit Solutions Ltd  
Unit 10 Hall Court Farm  
Ripe  
Lewes  
BN8 6AY

T. +44 (0) 1323 811406

F. +44 (0) 1323 811416

E. [info@x-hibit.com](mailto:info@x-hibit.com)

If you have booked a shell scheme stand, Xhibit Solutions Ltd will be building your stand. Your company name will be supplied on a standard white panel fixed to the fascia on the front of your stand. Please fill in all sections of this form and return before the deadline date below to ensure your name panel details are correct.

**DEADLINE FOR RETURN : Friday 15<sup>th</sup> March 2019**

NAME THAT YOU WISH TO APPEAR ON YOUR SHELL SCHEME (MAX 25 CHARACTERS)

Please print in BLOCK capitals, as mistakes resulting from illegible handwriting will be charged for.

## PLEASE NOTE

1. Receipt of this form cannot be confirmed due to the volume received
2. If this form is not returned by the deadline date, the name shown on your contract will be used for your name board
3. Alterations at the exhibition will be charged at £25.00 + VAT per panel
4. Additional name boards can be ordered prior to the show at £20.00 + VAT per panel. Please contact our office to organise this.
5. No name board is provided for Space Only stands